

EMBERS MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

04 NOV 2009

CLAIM BY COUNCILLOR: John Figo
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) 800306

FOR ALLOWANCES FOR THE MONTH OF: JULY to October 2009

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
28.7.09	19.30	22.00	Guildhall	Full Council		15	£	p
30.7.09	17.30	19.45	Town Hall	CRIME & DISORDER Forum		14		
3.8.09	18.30	21.00	Town Hall	Rights of Way (Sub for Mr. Ken. L.)		14		
10.9.09	18.00	20.05	Town Hall	CRIME & DISORDER O/S		14		
15.9.09	19.00	22.00	Town Hall	CHILDREN'S SERVICES O/S		12		
17.9.09	15.00	18.00	Town Hall	Home to School TRAINING		14		
22.9.09	19.00	21.15	Town Hall	Full Council		14		
7.10.09	19.00	21.40	Town Hall	CHILDREN'S SERVICES O/S		14		
15.10.09	19.30	21.00	Guildhall	Windsor Town Forum		5		
22.10.09	19.45	21.30	Town Hall	Twinning Committee	Run Representative	14		
27.10.09	17.30	20.00	Town Hall	CRIME & DISORDER O/S		14		
SUB TOTAL						145		
						136		
TOTALS CLAIMED						145		
						136		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN

BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Signature of Member:.....

Date: 31.10.2009

For Office Use Only			
Democratic Services:	Authorised for Payment:	Date:	<u>05/11/09</u>
Payroll:	Input by:	Date:	
		Batch No:	Checked by:
		Date:	

RECEIVED

22 APR 2010

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: JOHN FIDO

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: JANUARY - APRIL 2010

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
27/1/10	14.30	16.30	GUILDHALL	CRIME & DISORDER WORKING	✓	5	£ P
27/1/10	19.00	21.30	TOUN HALL	CHILDREN SERVICES O/S	✓	14	
15/2/10	19.00	22.00	GUILDHALL	WINDSOR TOWN FORUM	✓	5	
23/2/10	19.30	22.40	TOUN HALL	FULL COUNCIL	✓	14	
11/3/10	19.00	21.00	TOUN HALL	CHILDRENS SERVICES O/S	✓	14	
18/3/10	19.30	21.30	TOUN HALL	TWINNING COMMITTEE	✓	14	
22/3/10	17.30	20.00	TOUN HALL	CRIME & DISORDER O/S	✓	14	
23/3/10	19.30	22.15	TOUN HALL	CHILDRENS SERVICES O/S	✓	14	
29/3/10	18.30	20.30	TOUN HALL	WASTE MANAGEMENT PRESENTATION	✓	14	
6/4/10	19.00	21.00	TOUN HALL	CHILDRENS SERVICES O/S	✓	14	
20/4/10	20.00	21.15	TOUN HALL	FULL COUNCIL	✓	14	
SUB TOTAL						136	
TOTALS CLAIMED						136	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN

BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO*

*Please delete as appropriate

Signature of Member: [Signature]

Date: 21/04/2010

For Office Use Only			
Democratic Services:	Authorised for Payment: c	Date:	23/04/10
Payroll:	Input by:	Batch No:	Checked by:
			Date: